

BANNER ONLINE BILL PAYMENT QUICK NAVIGATION GUIDE

1. Visit <u>www.ub.edu.bs</u> and click on the Banner tab at the top of the home page.

2. Scroll down to the left column and select Self Service (Student) under the Banner heading which will direct you to the account sign in page as shown below.

ellucian.

Sign in to your acco	unt	
User Name	Password	Sign In

3. Select Online Payment.

UNIVERSI	TY MAS					<u>۹</u>	ntonio MIS	TEST STUDENT Ban	deras
Student Student Profile									
Student Profile - Ba	nderas, Antonio MIS 1	TEST STUDENT (00004	2782)						
Term: Fall 2018 🗸	Standing: Good Stan	nding, as of Fall 2018 Over	all Hours: 0 Overall	GPA: 0.00			Re	gistration Notices: 4 Hol	ds: 0
Banderas. Antonio MIS TE ST STUDENT Curriculum and Courses	Bio Information Email: Phone: Gender: Date of Birth: Ethnicity: Race: Citizenship: Emergency Contact: Emergency Phone: General Information Level: Class: Status: Status:	ambanderas782@ub.edu.bs Not Provided Male 08/20 Not Provided Yes Citizen Hanna, Sophia 242 3024580 Undergraduate Freshman Active Undeclared Rabenia Bacidon	CURRICULUM, H Primary So Degree: Study Path: Level: Program: College: Major: Department: Concentration: Minor: Concentration: Admit Type: Admit Term: Catalog Term:	OURS & GP	A Hours & GPA Associate of Arts Associate of Arts Not Provided Undergraduate A French Communications & C French French Frengin Languages Not Provided Not Provided Not Provided Not Provided Fall 2018 Fall 2018	reative Arts			^
Additional Links	Campus: First Term Attended:	Not Provided Summer II 2007	REGISTERED CO	URSES					•
Academic Transcript	Matriculated Term: Last Term Attended: Leave of Absence:	Not Provided None Not Provided	Course Title		Details	CRN	Hours	Registration Status	Inst
Fiancial Aid	Graduation Information		Financial Accounti	ing I	ACCA 105 01	11009	3	**Web Registered**	Not
Online Payment Registration and Planning	Graduation Applications: Advisors Primary / Major	ADMIN, SAISUSR	Foundation Drawi	ing I	ARTS 100 01	11187	3 J Hours: 0	**Web Registered** Min Hours: 0 Max Hou	Not
View Grades			18						

4. Select the Make Payment tab.

UNIVERSITY OF THE BAHAMAS		Logg	ed in as: Antonio M. Banderas Logout 🖲
👚 My Account Make Payment	t Help		
Announcement	Save time when paying. Set up	p a preferred payment profile in the	My Profile Setup
Please check back - no announcements at this time.	Payment Profile page.		Authorized Users
	Student Account	ID: xxxxx2782	
	Balance	\$520.00	Payment Profile
		View Activity Make Payment	Notifications
		1	Term Balances
			Fall 2018 \$520.00

5. Ensure that the academic semester for which you are paying is checked under the **Pay by term** field, then click **Continue**.

👚 My Account Mak	ke Payment Help				My Pro
Account P	ayment				
\$ Amou	unt	Method	Confirmation	Red	ceipt
Payment Date Pay by term	6/6/18				
☑ Fall 2018				\$520.00 Paym	520.00 ent Total: \$520.00
Memo				/	Continue



6. Select your Method of payment then click Continue.

7. Select Continue.

Note: You will have the option of checking the **Donation** box in order to make a donation to University of The Bahamas.

Account Payment	Receipt
Amount Method Additional Items Confirmation	Receipt
The items listed on this page can be added to your payment as purchases. If an item allows you to choose "Pay Later", its charge account.	s will be added to your
Description Deyment Due Quantit	ty &mount/Total
Donation Payment due now	0.00
Price: \$10.00	
Price: \$10.00 Help us keep The University of Bahamas beautiful by donating today!	

8. Confirm the amount you are paying and your payment method, then select **Submit Payment**.

Account Payr	nent			
Amount	Method	Additional Items	Confirmation	Receipt
Please review the transactio	n details, then submit your payı	nent.		
Payment Informatio	n	Paid To		
Payment Amount	\$520.00	hange Amount University	of the Bahamas	
Payment Date	6/6/1	B Confirm	ation Email	
Selected Payment N	lethod	Primary		
VISA - "Natalie's Visa" Account Billing Address	Exp 05 / 20 Natalie Test Change Pa	yment Method		\mathbf{Y}
			Back	Cancel Submit Payment

9. View, then print your receipt.

Account Payment

Thank you for your payment. We will send you a confirmation e-mail with payment details. For a record of all your payments, please see the Payment History.								
Amount	Method	Additional Items	Confirmation	Receipt				
Payment Receipt								
Your payment in the amount of \$	520.00 was successful. Plea	se print this page for your records.						
Payment date:		6/6/18						
Amount paid:		\$520.00						
Transaction type:		Purchase						
Student name:		Antonio M. Band	deras					
Paid to:		University of the	Bahamas					
		UNITED STATES						
Web address:		https://test.secu	re.touchnet.net:8443/C25254tes	st_tsa/web				
Account number:		XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	1111					
Card type: Name on card:		VISA Natalie Test						
Card not present for this transaction	n.							

Adding Payment Method

1. While you are still in the Banner TouchNet interface, select My **Profile** in the top right header.



3. Under the Method dropdown option select Credit or Debit Card, then click Select.

Add New Payn	nent Method
Method	Select Method Select Credit or Debit Card
Debit and Credit Ca	ard - We accept the following credit and debit cards.

4. Enter your debit/credit card number in the *Card number field, then select Continue.

Add New Paym	nent Method					
Method	Credit or Debit Card	Select				
Account Infor	mation					
* Indicates required	fields					
*Card number:		1234567891234567	×]		
				2	Cancel	Continue
Debit and Credit Ca	ard - We accept the f	following credit and debit o	ards.			

Note: If you receive the message below, then you have entered an incorrect or invalid debit/credit card number and will need to correct it and complete the payment processing.

Your card could not be validated against the accepted types. Please enter a different card number or choose another payment option.